

**WALNUT VALLEY UNIFIED SCHOOL DISTRICT**

JOB TITLE: GROUNDS MAINTENANCE WORKER I

**BASIC FUNCTION**

Under general supervision of the Director of Maintenance, Operations, Facilities Development & Transportation, to perform general and varied grounds maintenance and gardening work; and to do other related work as required. Incumbents in this classification provide students, staff, and the public with well-maintained and safe building infrastructure, facilities, and grounds which directly supports learning.

**ESSENTIAL JOB FUNCTIONS**

- Mows, edges, trims, and prunes landscaped areas
- Prepares and fertilizes soil, plants, lawns, trees, shrubs, hedges, flowers, and a variety of other plants; hoes, weeds, and rakes lawns
- Sweeps and picks up paper and other debris from walks, driveways lawns and other planted areas
- Plants and removes shrubs and trees, and prunes as needed to shape and improve growth
- Waters landscaped areas by hand
- May spray ground areas with insecticides and herbicides to control/abate weed growth, and around/inside building areas to rid the building of insects and other pests
- May assist in the moving and arranging of bleachers, furniture, and a variety of other equipment for special events (e.g., graduation, summer projects, new construction, etc.)
- May assist in the preparation, lining, and marking of athletic event areas as assigned
- May load a light truck with trimmings and trash, and may drive it to a trash disposal area
- Hauls sand, dirt, sawdust, and other materials utilized in the improving of landscaped areas
- May assist in a variety of tasks involved in the erecting and repairing of fences and athletic field fixtures
- May assist, when assigned, in the installation, maintenance, and repair of sprinkling and irrigation systems
- May assist in the preparation of grounds areas, including the construction of forms and pouring of concrete and asphalt
- Operates a variety of light grounds maintenance equipment, such as walking and riding lawn mowers, edgers, lawn vacuums, and sweepers, and follows prescribed user maintenance steps for oiling and maintaining the equipment
- May operate a tractor, backhoe, trencher and similar equipment when qualified to do so
- Installs turf sod, removes areas of dead sod, seeds and maintains prescribed areas of baseball diamonds and fields
- Clears brush to conform to district standards for fire zone hazards
- Clears gutters/swells and drains on site slopes and hillsides
- Installs erosion control materials where needed to ensure proper drainage of the grounds
- Performs other duties related to this class as assigned

**JOB REQUIREMENTS – QUALIFICATIONS****Skills, Knowledge and/or Abilities Required:**Skill to:

- Operate assigned hand and power tools and related equipment utilized in improvement, cultivation and care of landscaped areas

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### Knowledge of:

- Basic methods, materials, tools, and terminology used in grounds maintenance and gardening work
- Safe working methods and procedures

### Ability to:

- Perform heavy manual functions and activities and walk and stand for extended periods of time
- Perform safely heavy manual tasks while exposed to hot, cold, wet, humid or windy conditions caused by weather
- Work safely and use appropriate gear and safety procedures when exposed to pollen, airborne particulate matter, chemicals (such as during weed abatement spraying, etc.) and wildlife such as snakes and vermin
- Operate light grounds maintenance equipment
- Understand and carry out oral and written directions
- Establish and maintain cooperative working relationships
- Work courteously and tactfully with co-workers, public and parents
- Promote team building and a positive work environment
- Adapt easily to work assignments, additional priorities and new procedures
- Receive constructive criticism and modify work appropriately
- Prioritize and identify needs and solve problems independently as appropriate
- Suggest procedural improvements to superior as appropriate
- Skillfully handle difficult situations using good judgment
- Maintain high level of professionalism in keeping the needs of customers a top priority
- Understand and carry out oral and written directions

## PHYSICAL DEMANDS

Persons performing service in this position classification will be expected to perform heavy work, which involves lifting no more than 100 pounds at a time occasionally and frequently lifting or carrying of objects weighing up to 50 pounds. The work may involve ascending and descending ladders, stairs, ramps, trenches, slopes and hillsides, and will involve walking or standing for extended periods. If someone can do heavy work, we determine that he or she can also do medium, light, and sedentary work. (*Per the Code of Federal Regulations – Section 404.1567 “Physical Exertion Requirements”*)

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

## EXPERIENCE AND EDUCATION REQUIREMENT

### Experience:

One (1) year of paid experience in grounds maintenance or gardening work.

### Education:

Equivalent to the completion of High School.

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**LICENSE AND/OR CERTIFICATE REQUIREMENT**

- Possess and maintain a valid California Class C, or higher, California Motor Vehicle Operator's License, to operate district-assigned vehicle

**CONDITION OF EMPLOYMENT**

- Insurability by the District's liability insurance carrier