WALNUT VALLEY UNIFIED SCHOOL DISTRICT

INTERNATIONAL STUDENTS

Welcome to the Walnut Valley Unified School District! This information is for international students who are seeking a one year public high school experience. Diamond Bar High School (dbhs.wvusd.k12.ca.us) and Walnut High School (whs.wvusd.k12.ca.us), our two award winning high schools, have been authorized by the U.S. Government to issue I-20 forms. Please go to the high school website to learn more about the many programs offered at each of our two schools. Students will only be accepted in grades 9, 10, and 11 based on the completed transcripts and we will not allow students to repeat a completed year of school. **WVUSD does not accept students during their senior year**.

You will need to fill out all the information listed on the application, gather all the needed documents, and **then** contact Danny Kim, the Director of Secondary Education and Pupil Personnel Services for an appointment at (909) 595-1261 ext. 31360.

The 2017-2018 school year will begin on Monday, August 14, 2017, and end on Thursday, May 31, 2018. You must be able to begin school on August 14th. The acceptance and enrollment process may take some time, so we urge you to start the enrollment process now. Getting the I-20 and then applying for the F-1 Student Visa at the Embassy can take a number of weeks or months.

All international students must have a legal guardian in the vicinity of Walnut Valley. The guardian is usually the one who will work with the director to complete the application process. The guardian may complete all the paper work, **but the parents must sign the "Guardianship Authorization Form" and have it legally notarized.**

In order to maintain enrollment during the school year, the student must be living with an adult at all times, must maintain a G.P.A. of 2.0, must follow all state, local and school policies and procedures, including attendance and behavior expectations.

The following websites may be helpful as you proceed:

- U. S. Immigration and Customs Enforcement:
  www.ice.gov/sevis/becoming_nonimmigrant_student_52007.htm
- For the nearest U.S. Embassy:
  www.usembassy.state.gov/
- U. S. Department of State:
  www.travel.state.gov/visa/visa

I-20 INSTRUCTIONS & AGREEMENT

NEW YEAR BEGINS: AUGUST 14, 2017

Students who wish to attend a public high school in the Walnut Valley Unified School District on an F-1 Student Visa will be required to receive an I-20 application form. In order to receive an I-20, students must fill out the application form below so that the District can determine if the student is able to fulfill the requirements for acceptance. The fee for attendance for one year is $18,000 (plus the $150.00 non-refundable application fee).

Applications Must Be Submitted:

- **In Person to the office of the Director of Pupil Services**

Please follow the STEPS below to apply for a new I-20 or F-1 Transfer*:

STEP 1 Submit all of the following for acceptance:

- **Complete High School Transcript (must be evaluated for a fee by American Education Research Corp at www.aerc-eval.com)**
- **Letter of Recommendation from School Administrator now in attendance (must have stamp of school).**
- **International Student Application for Admission (parent, student and legal guardian must sign application).**
- **For transfer student already in the country: Passport Copy (*showing F1 Visa stamp if student is transferring).**
- **Non-refundable application fee of $150.00 cashier's check payable to: Walnut Valley Unified School District.**
- **Guardianship Authorization Form—** use form enclosed**, completed & notarized by parent**, **(law offices worldwide can do this)**. It is a requirement that all students must live with an adult at all times.
- **Immunizations (COPY)—**It is school policy that all required immunizations are met before registration.
- **Bank statement** or "Certificate of Deposit" or "Certificate of Account Balance" (copy is fine).

STEP 2 For accepted students:

- **Payment of fee ($18,000) —**payable by cashier's check. This fee is non - refundable once the student attends the first day of school regardless of finishing the school year and/or a change in immigration status.

- Guardian is responsible for sending I-20 to parents. The (**I-20**) is the application to apply for the F-1 Student Visa at American Embassy in the student's home country.

- **Pay the I-901 fee at www.fmjfee.com/i901fee/ before going to Embassy.** After F-1 Student Visa is received, please fax or email copy of Visa to District immediately. Student may enter U.S. 30 days before starting school. BRING I-20 to U.S.

STEP 3 After F1 is received; all students must submit the following:

- **F-1 Visa & Travel Dates—**fax or email F1 immediately; notify district of U.S. arrival (no more than 30 days before school starts).

***Transfer Students:** will receive updated I-20 after all fees & documents are submitted and previous school performs transfer process.

Withdrawal, Refund & Enrollment Policies

- Notice of Withdrawal must be done in writing.

- All fees are refundable (except the $150 application fee) if student decides not to use the I-20 for entry.

- Students must meet with the Director of Pupil Services before starting school, maintain minimum 2.0 GPA, & follow all state, local & school rules.

Upon arrival all students will be assessed using the CELDT test to determine Language support at the school site and appropriate classes based on their language fluency

CONCILIATION AGREEMENT:
The parties agree that any controversy or claim arising out of this Agreement waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.

We have read and understood this document and agree to support this student regarding academic and behavior requirements.

Parent Signature_____Date _____

Guardian Signature_____Date _____

Walnut Valley Unified School District

INTERNATIONAL STUDENT APPLICATION

Receipt of this application by Walnut Valley Unified School District does not automatically imply acceptance.
Admission form must be Completed in Full to be processed.

Walnut Valley Unified School District
880 South Lemon Avenue
Walnut, CA 91789

Attention: Danny Kim, Director of Secondary Education & Pupil Personnel Services

Grade For 2017-2018: **No 12th grade**	NEW I-20	I-20 TRANSFER	Date App. Received:

PERSONAL INFORMATION:

Student's Full Legal Name:

_____
First Middle Last

Date of Birth: _____ Age:_____ **High School Preference**:_____

Student's "English Name": _____

☐ MALE ☐ FEMALE

Student's Place of Birth (Country):_____
Student's Passport Number:_____
Student's Passport Expiration Date:_____

Ethnic Identity: ☐ African American ☐ Chinese ☐ Filipino ☐ Hispanic ☐ Japanese ☐ Korean
☐ Taiwanese ☐ White/Caucasian ☐ Other _____

Language(s) student speaks: _____

PREVIOUS SCHOOL INFORMATION:
Name of Previous School: _____
Phone #:_____FAX #:_____

_____
School Address (number & street, city & state, zip, country):

Guardianship Authorization Form

Parent's Full Legal Name:

_____
First Middle Last

Parent's Home Address:_____

_____

Parent's Email Address:_____

Student's Full Legal Name:

_____
First Middle Last

Guardian's Name:

_____
First middle last

California Address:

_____

_____

Guardian's California Home Phone #:_____Cell Phone #:_____

Guardian's E-Mail Address:_____

Marital Status: ☐ Married ☐ Separated ☐ Widowed ☐ Divorced ☐ Single

Employed by: _____

Position / Title: _____

Work #:_____

Do you speak English? ☐ Yes ☐ No
If no, name of English speaking person to contact: _____

Phone #: _____

We, as the parents of student, have consulted with this person, and they have agreed to serve as the Legal Guardian. If at any time this person is no longer able to be the Legal Guardian, we agree to find a new Legal Guardian and complete a new Guardianship Authorization Form and have it notarized and submitted to school immediately.

This document must be signed by PARENTS in the presence of a LEGAL NOTARY

_____ _____
Parent Signature **Date Signed**

WE UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS OF ENROLLMENT:

- **A Student may be withdrawn from the Walnut Valley Unified School District if there is:**
  - Lack of regular attendance
  - Continued school failure after appropriate counseling
  - Failure to comply with additional requirements for the student
  - Continued actions contrary to the accepted practice of the school
  - Failure to meet financial obligations
  - Possession of firearms or weapons
  - Theft, vandalism, possession or use of alcoholic beverages or narcotics on or off campus or at a school function
  - Seriously endangering fellow students or the reputation of the school on or off campus
  - Any action, by the student and/or parent, considered serious enough as determined by the Administration.

THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE. UPON ACCEPTANCE OF OUR STUDENT, WE AGREE TO ABIDE BY ALL RULES AND REGULATIONS OF THE SCHOOL AND AUTHORIZE THE SCHOOL TO ADMINISTER SUCH DISCIPLINARY MEASURES, AS MAY BE DEEMED NECESSARY AND PROPER BY THE ADMINISTRATION.

Signature_____Parent Date _____

Signature_____Guardian Date _____

Signature_____Student Date_____

All students must meet with the Director of Pupil Services and complete the CELDT Assessment upon arriving in the United States. Please call (909) 595-1261, extension 31360 to set up an appointment and testing date. Once this meeting has taken place, the student must also register at the designated school and fill out all authorized registration materials in order to enroll in the school.

If the student wishes to visit their home country during school breaks, he/she will need to take a copy of the I-20 along with their passport. The student must return to school the first day back in session.

State of California Immunizations

A copy of a Doctor's proof of the immunization and dates is required before meeting with the Director of Pupil Personnel Services. For more details and timelines refer to: www.shotsforschool.org. All of these immunizations are available worldwide and are required before entering a classroom.